

North South University  
Application Form for Testimonial/Character Certificate

COE Form-5

To  
The Controller of Examinations  
North South University  
Bashundhara, Dhaka-1229

Sir,

1. I am requesting you to kindly issue me a **Testimonial/Character** Certificate for the following purpose:

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2. For this purpose my particulars are given below(Please Write in CAPITAL letter):

- a) Name of the Student (as per SSC/equivalent certificate) : -----  
b) Student's ID Number : -----  
c) Father's Name (as per SSC/ equivalent certificate) : -----  
d) Mother's Name (as per SSC/equivalent certificate) : -----  
e) Date of Birth (as per SSC/equivalent certificate) : -----  
f) Contact number : -----  
g) Nationality : -----  
h) Gender [Please tick Mark (√)]:  Male  Female

Yours Sincerely

\_\_\_\_\_  
Signature of the student

Date:

**Remarks of Department Chair/Program Director  
about his/her character & discipline:**

Signature:  
Date:

Seal

**Remarks of Proctor about anything adverse to his/her  
good order & discipline:**

Signature:  
Date:

Seal

Clearance from NSU Accounts:

Signature:

Date:

Clearance from Library:

Signature:

Date:

✂

Signature of the receiving Officer with date: ----- the date of delivery of the document on: -----

**N.B:** ① Please enclose attested photocopy of your SSC/ 'O' level /Equivalent certificate.

② Please pay Tk.100/- for each copy at Bank [United Commercial Bank Limited (UCB), Bashundhara Branch, Dhaka (beside GP House)], ③ Clearance from NSU Accounts & Library must be obtained by the applicant. ④

Library clearance is not applicable for students who has already graduated or has applied for graduation.