

**Office of Graduate Studies and Research (GSR) Strategic Plan, 2015-2020**

Goal	Key Performance Indicator	Activities to accomplish the goal	Who will do what beginning with the responsible person/faculty	By when? Year					Resource Needed	Status
				1	2	3	4	5		
1. Increased recognition of NSU as a seat of higher learning (graduate degree conferring institution, along with conferring of undergraduate degrees)	High proportion of faculty members with PhD degree and experience in graduate student research supervision.  Research productivity of faculty	Compile and compare information, by department, on faculty composition with PhD degree and experience in graduate student research supervision  Explore prospect for new programs that could be added	Office of Graduate Studies and Research and Graduate Program Coordinators, in cooperation with the academic units	X	X	X	X	X	Access to faculty information  Staff to compile and compare information  GPCs' support	The Office of GSR, in cooperation with GPCs and academic units, has started work in earnest.
	Increased enrolment of graduate students from home and abroad	Assessment of existing programs  Consolidate, if necessary, existing programs  Introduce new programs  Promote new programs	Academic units  Graduate Program Coordinators  Graduate Office	X	X	X	X	X	Increased and attractive advertisement Consulting assignment to a promotional  GPCs' support	Efforts are on-going to increase enrolments
	Number of graduate applications received and enrolments in response to graduate study program ads.	Compile and maintain information on application received and enrollment by semester.  Conduct focus group discussions (FGD) with select group of applicants and enrolled students.	Office of Graduate Studies and Research in Cooperation with the Registrar's Office, Graduate Program Coordinators, departments and schools.	X	X	X	X	X	Expertise in developing information collection instrument  Data analyst	Records are being maintained
	Retention rate of graduate students.	Each department to keep a track of students dropping out and reporting the	Departments and GSR	X	X	X	X	X	Data management	Academic units are being contacted for sharing

		information toGSR Office								information with GSR Office
	Rate of employment of master graduates in professional and academic positions.	Conduct Graduate Tracer Study on a regular interval to identify graduates' employments.	Administration staff of each department dealing with student files and office of Graduate Studies and Research	X	X	X	X	X	Data management Reputed company support	
	Incidence of graduates with master degree intending to do PhD at NSU, if available, and/or have received PhD admission offer from any university.	Require graduating students to complete a form for providing information on acceptance for PhD study, if any.	Administration staff of each department dealing with student files and office of Graduate Studies	X	X	X	X	X	Data management expertise	
	Incidence of peer reviewed journal paper co-authored by student and his/her research supervisor.	Require the authors to include NSU affiliation in publication information in the body of the paper and to provide the information to the GSR Office.	Respective faculty members and students, Office of Graduate Studies and Research	X	X	X	X	X	Recording of information	
2. Improve graduate education curricula and research	Comparative assessment of graduate curriculum and incidence of changes adopted from sharing of experiences.	Compile and compare information on graduate curricula of each graduate degree program.  Review of comparative assessment and findings	GPC, depts., schools, GSR and Academic Council	X	X	X	X	X	Maintaining records	
	Comparative assessment of research requirement in each graduate program and sharing experience.	Compile and compare research requirements.  Review of assessment and findings for necessary follow-up.	GSR office in cooperation with GPC and departments	X	X	X	X	X	Data management	
	Graduate student research committee membership from other department than the student's own.	Require department to send a copy of the committee formation to the GSR office.	GPC, depts. and GSR office	X	X	X	X	X	Maintaining information	

3. Enhanced research reputation and profile	Number of internal faculty research grants awarded.	Compile information on research grant awarded to faculty members.	GSR office, depts. And Office of the Treasurer	X	X	X	X	X	Data management	Faculty research progress review completed
	Number of UGC research grant won	Compile information on UGC grants received.	GSR office, depts. And Office of the Treasurer	X	X	X	X	X	Data management	Information recorded
	Number of externally funded research projects	Compile information on externally funded research.	GSR office, depts. And Office of the Treasurer	X	X	X	X	X	Data management	Information recorded
	Number of publications including research reports, monographs, seminar papers and peer reviewed journal papers.	Require faculty members to provide information on their publication accomplishments to the GSR office.	GSR office and faculty members	X	X	X	X	X	Data management	
4. Enhanced co-operation among Graduate Program Coordinators and the Office of Graduate Studies and Research	Number of meetings and exchange of communications between GPC and GSR office.	Frequent communication and meetings with Graduate Program Coordinators (GPC) particularly each semester before admission process would start.	GPCs and GSR office	X	X	X	X	X	Incentive/recognition of GPCs services  Meeting room	On-going
	Number of Graduate Council meetings and policy decisions	Hold Graduate Council meetings for policy level decisions and set directions to implement the goals set for the Office of Graduate Studies and Research.	GSR Office	X	X	X	X	X	Time availability of members	Inaugural meeting held in Spring 2015
5. Support accreditation effort both for the institution and for specialized programs	Every year attaining 25% of admission and graduating requirements of accrediting body.	Set graduate admission and graduating requirements in line with the accreditation requirements.  Comparative assessment of different NSU Graduate degree program requirements.	GSR Office in cooperation with GPCs and academic units.	X	X	X	X	X	Research Assistance	Admission requirements have been raised from Summer 2015  Internal comparison is in progress

