



English 102: Introduction to Composition
Department of English
Summer 2015

Instructor:
E-mail:
Office:

Class Schedule:
Office Hours:
TA Hours:

Course Description

English 102 is the first of three writing courses offered at NSU, required for all degrees. This course is designed for students needing skill development in writing basic English prose. The course reviews mechanics, grammar conventions and composition skills, emphasizing varied sentence structures and coherence in the writing process. Emphasis is placed on paragraph development and writing correctly and clearly for a given purpose and audience. Students will have the opportunity to practice sentence-level exercises designed to strengthen their sentence-writing skills and also analyze and critique model paragraphs and their own original paragraphs. The study of paragraph-writing skills will include generating topics, gathering and organizing details, and presenting ideas effectively in a standard paragraph structure.

Course Goals: A primary goal of the course is to provide students with practical skills that will help them to

- identify and generate basic standard English sentence patterns, employ basic grammar and mechanics of Standard Written English.
- develop an attitude of appreciation and enjoyment for the process of writing.

Course Objectives: Upon successful completion of the course, the student will be able to:

- employ pre-writing methods such as free-writing, brainstorming, listing, clustering, and informal outlining.
- use the basic conventions of grammar and the mechanics of writing
- apply the conventions of sentence construction.
- apply the conventions of paragraph construction in his/her writing.
- write several types of paragraphs maintaining unity, coherence, adequate development
- proofread and edit to correct errors in grammar, mechanics, spelling, and punctuation

Outcomes: Demonstrate mastery of basic English writing skills.

Required Textbooks: A Course Reader will be available at the NSU Photocopy Centre.

Selections from:

Wong, L. 2002. *Paragraph Essentials – A Writing Guide*. Boston: Houghton Mufflin Co.

Winkler, A.C. & Jo Ray Mccuen-Metherell. 2006. *Writing Talk: Paragraphs and Short Essays with Readings*. 3rd Ed. Delhi: Pearsons Education & Dorling Kindersley Publishing Inc.

Reference: Murphy, R. 2004. *English Grammar in Use*. 3rd Ed. Cambridge: CUP.

Swan, M. 2005. *Practical English Usage*. 3rd Ed. (New International Student's Edition). New Delhi: OUP.

English Dictionary (required) and *English Thesaurus* (optional)

Required Materials:

1 package of regular-sized notebook paper (**NO** notebook paper torn from a spiral notebook or diary)

1 blue/black ball-point pen

Access to word processor

1 good (not pocket-size) English Dictionary

- Make up work MAY be provided at the discretion and convenience of the instructor. If more than the allowed paragraphs or quizzes are missed, the student will receive a zero for that work which will be averaged as a grade for that assignment.
- Academic misconduct, such as cheating and plagiarism, is not permitted. Suspected cases of academic misconduct will be reported to the appropriate authority and may result in disciplinary action against the student (including a failing grade for the course).
- You must show your ID card on the day of the exam. You will not be allowed to sit for the exam if you are unable to produce your ID card in the exam hall.

Grades will be determined according to the following breakdown:

Sit-down Tests	50%	Quiz	10%
Class work	10%	Attendance & Class Participation	10%
		Folder	10%

Weekly Schedule

This course outline and the dates established therein are tentative and subject to change at discretion of the instructor.

Class 1	The Writing Process : Planning, drafting, simmering and revising pg. 1-10	Class 2	Writing Effective Paragraphs: Structure of a Paragraph Qualities of a Paragraph
Class 3	(Contd.) Structure of a Paragraph Qualities of a Paragraph	Class 4	Descriptive Paragraph: Structure of a Descriptive Paragraph Writing Process for Descriptive Paragraphs
Class 5	Common Sentence Errors: S/V Agreement, Incorrect verb Forms, Incorrect Verb Forms of <i>Do, Be, and Have</i> ;	Class 6	Reading Strategies: Application pg239-240 Practice
Class 7	(Contd.) Reading Comprehension	Class 8	Revision
MIDTERM I - June 19, 2015 (Friday)			
Class 9	Narrative Paragraph: Structure of a Narrative Paragraph Writing Process for Narratives	Class10	(Contd) Structure of a Narrative Paragraph Writing Process for Narratives
Class 11	Sentence Variety: Simple & Compound Sentences; Complex sentences; Parallelism	Class 12	Common Sentence Errors: Run-Ons & Fragments
Class 13	Common Sentence Errors: Shift in Tence, Shift in Point of Veiw	Class 14	Reading Comprehension
Class 15	Reading Comprehension	Class 16	Revision
MIDTERM II – July 10, 2015 (Friday)			
Class 17	Process Paragraph: Structure of a Process Paragraph	Class 18	Writing Process for Process Paragraph
Class 19	Common Sentence Errors: Unclear or Missing Referent; Lack of Pronoun Agreement and Sexism	Class 20	Punctuation Errors: Omitted Commas Part I Omitted Commas Part II
Class 21	Punctuation Errors: Apostrophe Problems Semi-colon; colon	Class 22	Punctuation Errors: Incorrect Capitalization I Incorrect Capitalization II
Class 23	Reading Comprehension	Class 24	Revision
FINAL EXAM – August 16, 2015(Sunday)			

Please note the date of the sit-down exams are tentative. The instructor will notify you of change if any.

SAMPLE PARAGRAPH SHEET

Name :
ID # :
Course : **ENG 102**
Section :
Date :

Paragraph Type (fill in the appropriate type of paragraph e.g. *Descriptive/ Narrative/ Process* e.t.c.):

(Write the title of your paragraph here)