



# **NORTH SOUTH UNIVERSITY**

*Center of Excellence in Higher Education*

## **INVITING LETTER OF INTENT FOR PACKAGED FOOD CATERING SERVICE**

**North South University (NSU)**, the premier private university located in Bashundhara, Dhaka is inviting Letter of Intent (LOI) from established, reputed companies, caterers, restaurants, etc. to provide ready-made packaged lunch, breakfast & dinner, and snack items for sale from their own kiosks setup within the NSU campus. NSU presently has 23,000 students of which at least 50% is always present on campus.

NSU is embarking on major renovation of the existing student cafeteria & kitchen for which the facility will be shut down for a period of 6 months. The food catering service is required during this period of 6 months.

Interested companies are requested to submit the following information:

1. Description and Credentials of the company, including registration and/or trade license, VAT registration.
2. Proposed ready-made food items for breakfast, lunch, dinner and snacks, with prices. Cooking will not be allowed on campus, but warming facilities may be arranged by the service provider.
3. Proposed method/form of food supply, set-up for selling at NSU campus, and volume of food supply per day.
4. Proposed quality control and assurance for maintaining hygiene, quality, and taste during preparation, cooking, packaging, transport and selling at NSU.

Interested companies may visit the NSU campus to ascertain the premises and environment, and are requested to submit their Letter of Intent (LOI) in sealed envelopes to the undersigned by 4:30pm on Thursday, **14 September 2017**.

**Mushtaque Habib**  
Project Director, NSU

**Campus: Plot #15, Block-B, Bashundhara R/A, Dhaka-1229**  
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