

Résumé

ISRAT LAILA

CAREER OBJECTIVE

To work in a well reputed educational institution where I can utilize my experience, educational background and ability to communicate skillfully for enrichment of my own career and betterment of the organization.

PERSONAL DETAILS

Nationality	Bangladeshi (by birth)
Marital Status	Married (2 children)
Permanent Address	House #287 (Choice Garden), Road #2, Baitul Aman Housing Society, Shaymoli, Dhaka- 1207, Bangladesh
Present Contact Address	House #29 (Landmark Legacy), #B3, Road #39, Gulshan 2, Dhaka-1212, Bangladesh. Phone: 8144590 (H); 01534650913 (M) Email: israt_0915@yahoo.com

EMPLOYMENT EXPERIENCE

Period, Organization	Job title
January 2015 – North South University Bashundhara, Dhaka, Bangladesh	Lecturer of Management at the Department of Management. <ul style="list-style-type: none">• Responsible for teaching courses in Management.• Responsible for preparing exam papers and grading papers• Responsible for counseling and advising students
September 2014 – December 2014 University of South Asia, Banani, Dhaka, Bangladesh	Lecturer of Economics at the Department of Business Administration (Part Time). <ul style="list-style-type: none">• Responsible for teaching courses in Economics and Business Statistics.• Responsible for preparing exam papers and grading papers
March 2007 – June 2008 <i>Eastern University,</i> Dhanmondi,	Lecturer of Economics at the Department of Business Administration. <ul style="list-style-type: none">• Responsible for teaching courses in Economics

Dhaka, Bangladesh	<p>and Business Statistics.</p> <ul style="list-style-type: none"> • Responsible for preparing exam papers and grading papers • Responsible for counseling and advising students • Responsible for coordinating the activities of the debate club and organizing inter-university debate competition.
April 2004 – August 2004 <i>North South University, Dhaka, Bangladesh</i>	<p>Worked as part time teaching assistant in the department of Economics</p> <ul style="list-style-type: none"> • Responsible for helping students one to one or in small groups. • Assist faculty in supervising tests and exams. • Assist faculty in recording grades.

EDUCATION

Period and institute	Degree
March 2012 – May 2014 <i>Texas A&M University-Commerce, Texas, USA.</i>	Master of Business Administration. 30 credit general MBA program CGPA- 3.80
April 2004 – April 2006 <i>North South University, Dhaka, Bangladesh</i>	Master of Social Sciences (Economics) 30-credit program with supervised research paper CGPA- 3.74
February 1996 – March 1999 <i>Monash University, Clayton, Victoria 3800, Australia</i>	Bachelor of Economics 3 years graduation with major in Economics Graduated with Distinction
February 1995 – December 1995 <i>New South Wales University, Sidney, Australia</i>	University Foundation Course 1 year pre-university course CGPA- 9.00
October 1990 – June 1992 <i>Viqarunnisa Noon College 1/A New Baily Road, Dhaka 1000</i>	Higher Secondary Certificate Examination (HSC) from social science group; First division and 4 th position in the merit list of Dhaka Education Board
January 1989 – June 1990 <i>Monipur High School, Mirpur, Dhaka</i>	Secondary School Certificate Examination (SSC) from social science group; First division and 6th position in the merit list of Dhaka Education Board

PROFESSIONAL TRAINING

Period, Institute	Training
March, 2014 <i>Centre for Excellence for Universal Health Coverage and icddr, b</i>	Short course on Health Care Financing
November, 2007 <i>Dhaka University, Bangladesh</i>	Two weeks training on Short Course on the Basic Issues of Health Economics in Bangladesh

FUNCTIONAL SKILLS

Language	Excellent communication skills in both written and spoken Bengali and English
Writing	Excellent writing skills both in Bengali and English
Computer	Competent user of Microsoft Office, Internet, e-mail and SAS statistical program and iMovie maker
General	Excellent learning capability; Strong analytical skills; Hard working; Pleasant personality; Always ready to learn new skills

ACADEMIC AWARDS

Award title	Description
Golden Key National Honor Society Recognition (1997)	Membership of the Honor Society for outstanding academic performance
Australian International Development Assistance (AUSAID) Scholarship (1995)	To pursue undergraduate studies (Bachelor of Economics) at New South Wales University, Sydney and later, at Monash University, Melbourne
Government of Bangladesh (1992)	Talent pool scholarship for outstanding performance at the HSC examination
Government of Bangladesh (1990)	Talent pool scholarship for outstanding performance at the SSC examination

REFREES

Dr. Jahangir Khan
Head/Coordinator

Health Economics and Financing
Research Group

Centre for Equity in Health Systems
International Centre for Diarrheal
Disease Research, Bangladesh
(icddr, b)

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