 North South University

NSU Email Account Form

## Request for:

## Full Name: enter full name. Employee ID: enter employee ID.

## Designation: enter your designation.

## Department: enter department.

## Employee Status: Choose an item.

## Mobile: Click here to enter mobile number

## Personal Email: Click here to enter text.

NSU Email Address Format: Firstname.Lastname@northsouth.edu

Example: *If Employee Name like “Abdur Rahim Khan”*

*Option-1:* *abdur.khan@northsouth.edu* */Option-2:* *khan.abdur@northsouth.edu*

*Option-3:* *rahim.khan@northstouh.edu* */Option-4:* *khan.rahim@northsouth.edu*

## Prefer New NSU Email Address: Click here to enter text.

## Exiting NSU Email Address: Click here to enter text.

## Requested Date: Click here to enter a date.

### Signature by Requestor:

### Signature by Chairman /Director /Head of Department:

## IT Part Only:

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| --- | --- | --- | --- |
| **Create/Updated By:** |  | **New Email Account:** |  |
| **Date:** |  | **Groups:** |  |