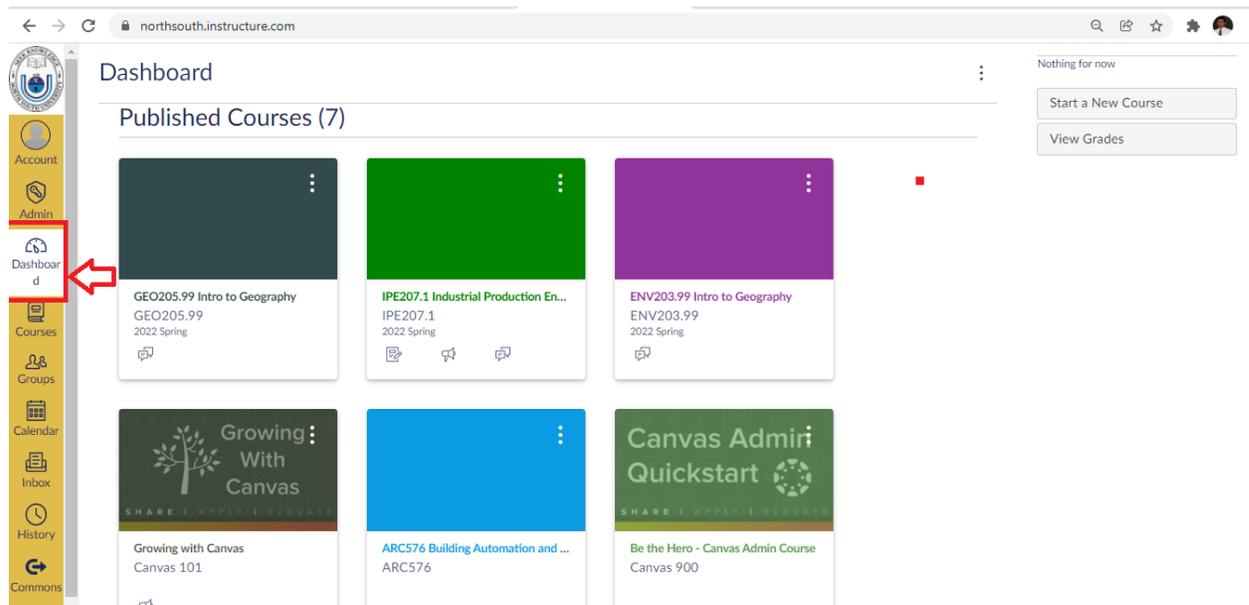


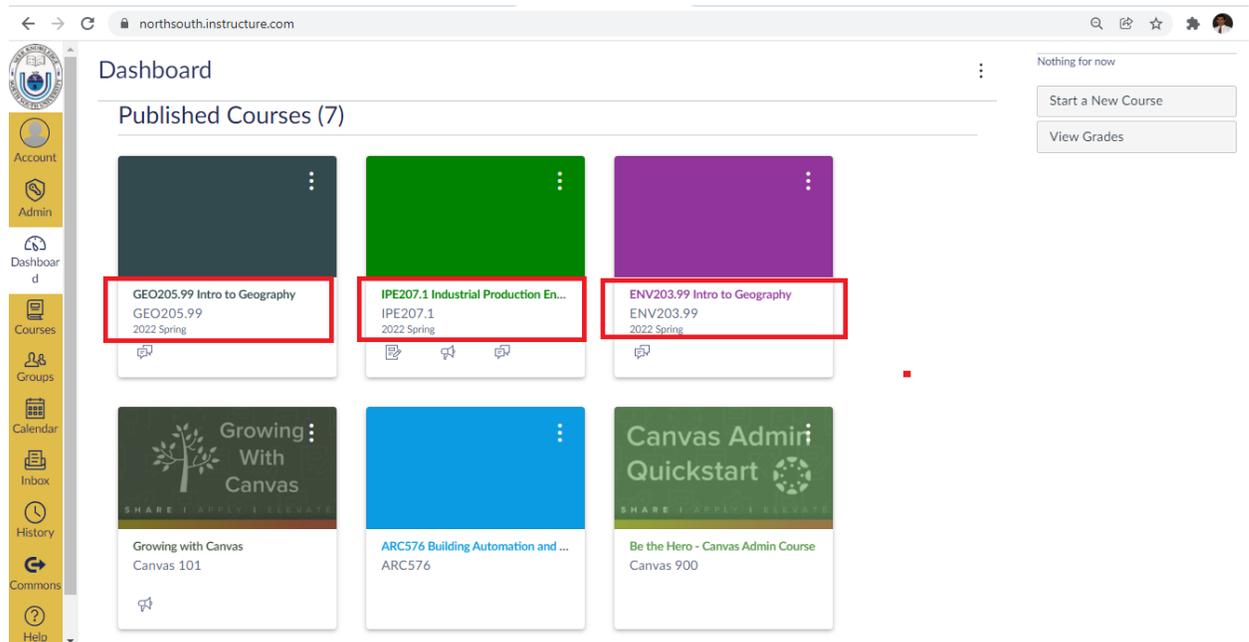
How to Cross-List Courses in Canvas

1. Login to Canvas: <https://northsouth.instructure.com/login/google>
2. Click on the Dashboard



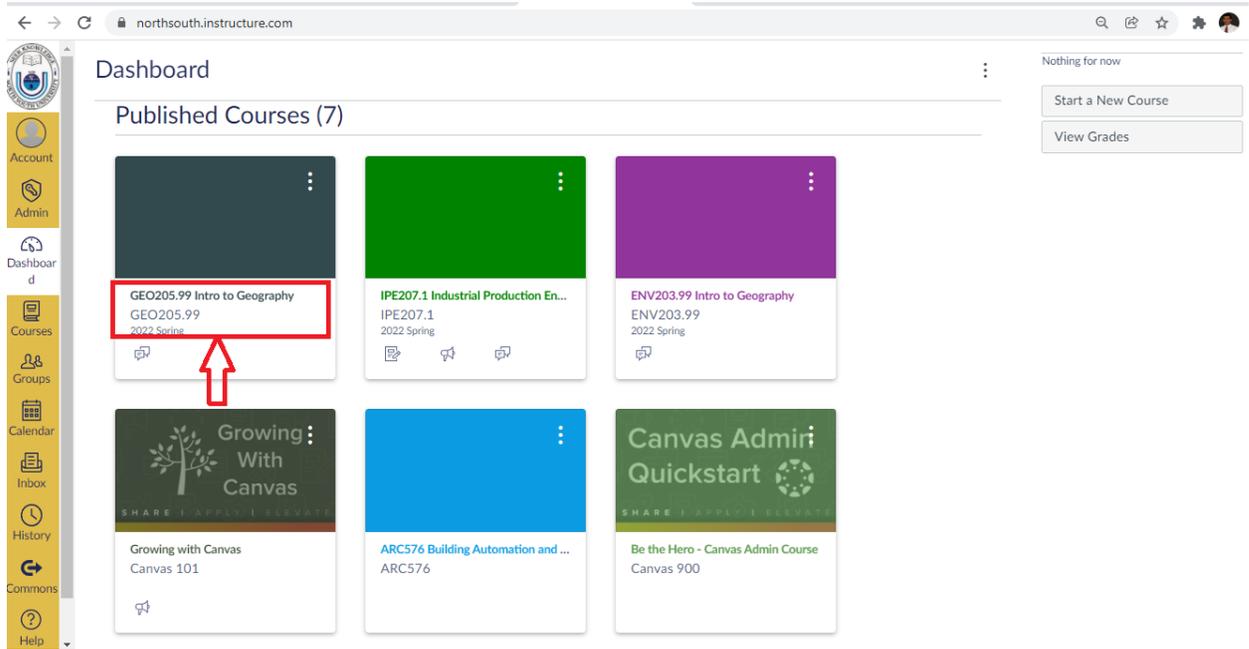
The screenshot shows the Canvas Dashboard interface. The left sidebar contains navigation icons for Account, Admin, Dashboard (highlighted with a red box and arrow), Courses, Groups, Calendar, Inbox, History, and Commons. The main content area is titled "Dashboard" and "Published Courses (7)". It displays seven course cards in a grid. The first row contains three cards: "GEO205.99 Intro to Geography" (2022 Spring), "IPE207.1 Industrial Production En..." (2022 Spring), and "ENV203.99 Intro to Geography" (2022 Spring). The second row contains four cards: "Growing With Canvas" (Canvas 101), "ARC576 Building Automation and ..." (ARC576), and "Canvas Admin Quickstart" (Be the Hero - Canvas Admin Course, Canvas 900). The top right corner shows "Nothing for now" and buttons for "Start a New Course" and "View Grades".

3. Following three course will be cross-listed (published or unpublished)

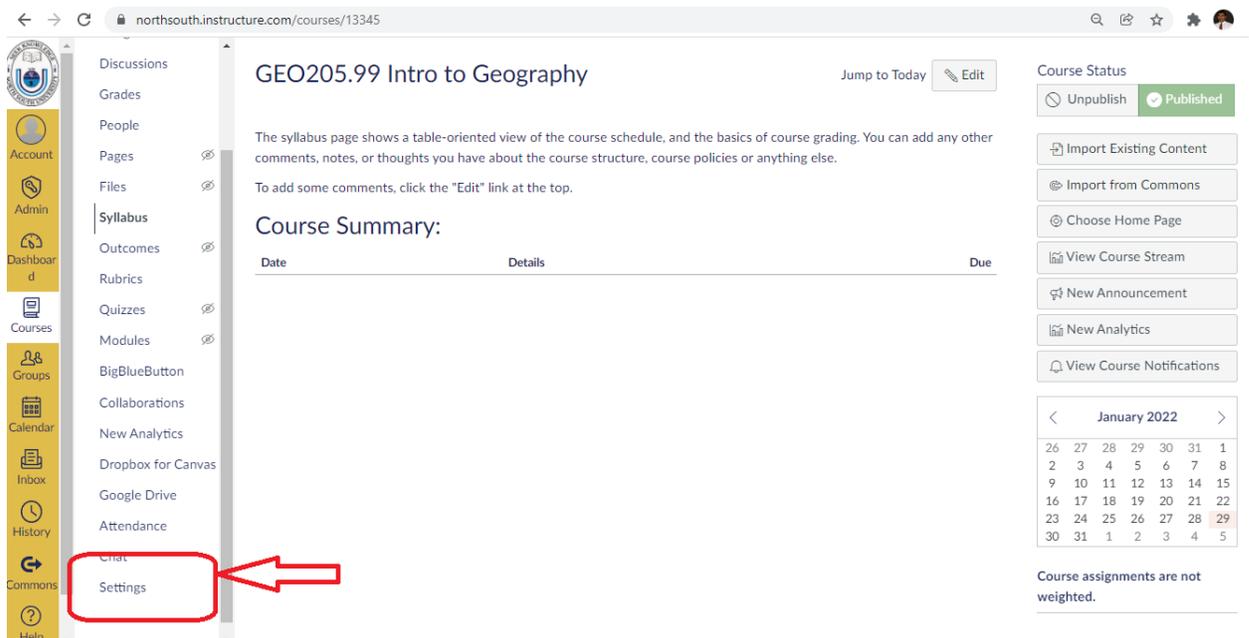


This screenshot is identical to the previous one, but with three course cards highlighted by red boxes. These are the first three cards in the grid: "GEO205.99 Intro to Geography", "IPE207.1 Industrial Production En...", and "ENV203.99 Intro to Geography". The rest of the interface, including the sidebar and other course cards, remains the same.

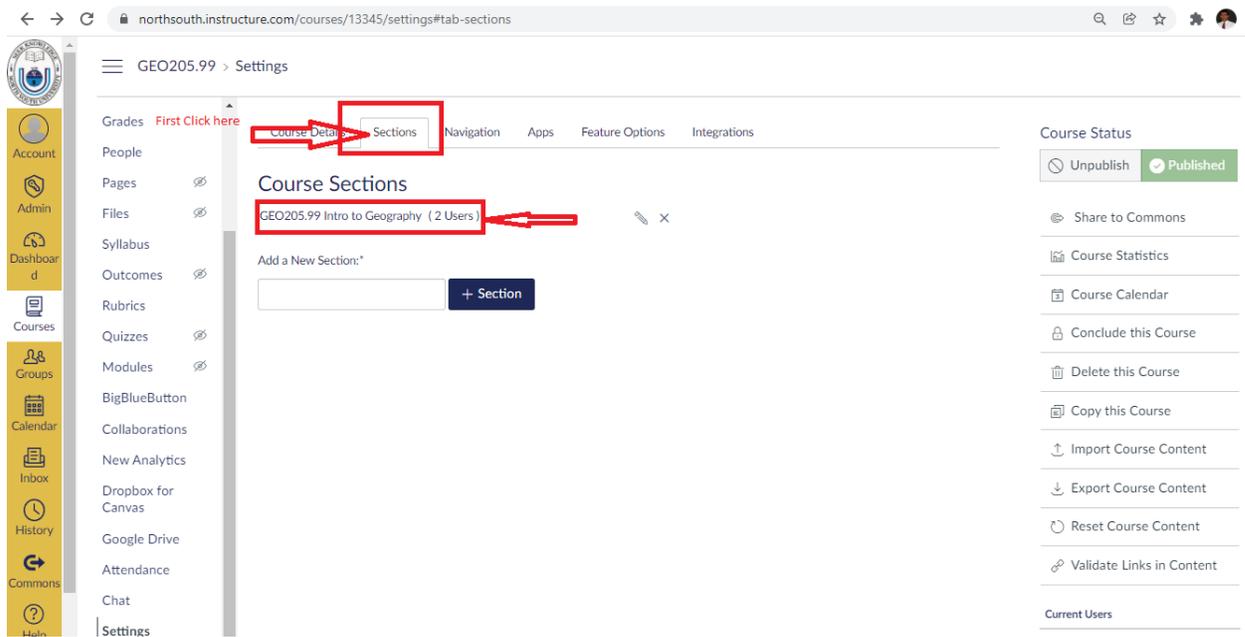
4. Cross-list GEO205.99 and ENV203.99 with IPE207.1 one by one. IPE207.1 has a lots of content in its modules, syllabus, assignments etc. The other two courses are empty.
5. Click on GEO205.99 on the dashboard



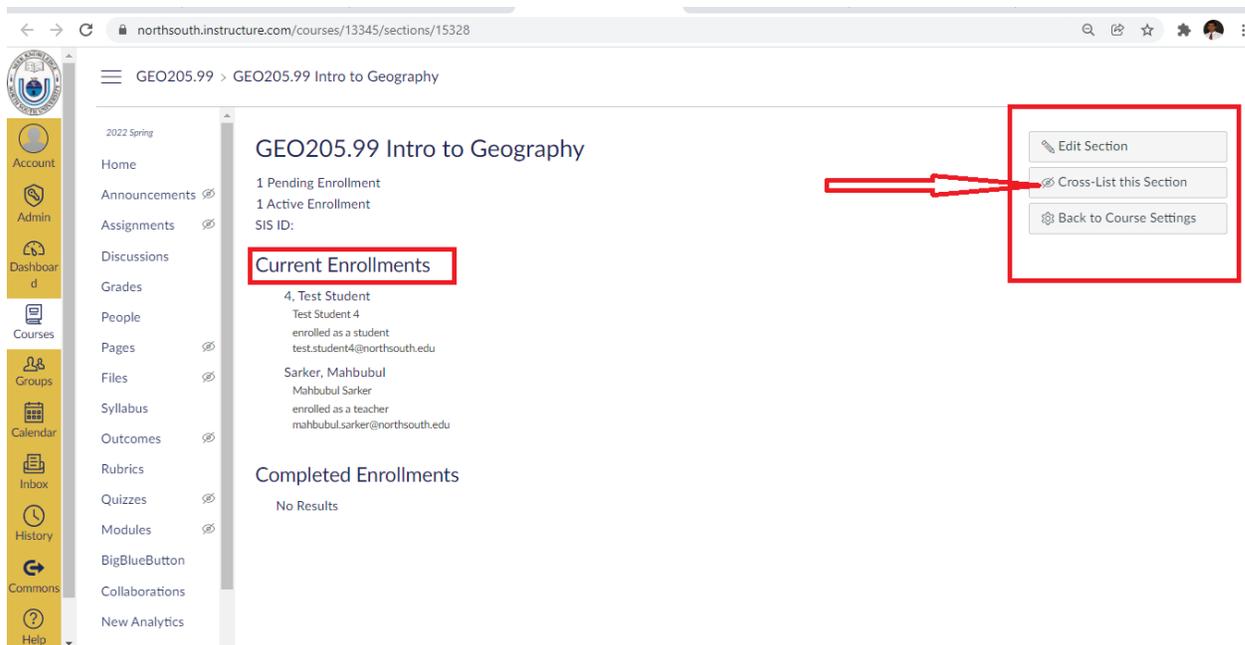
6. Click on Settings



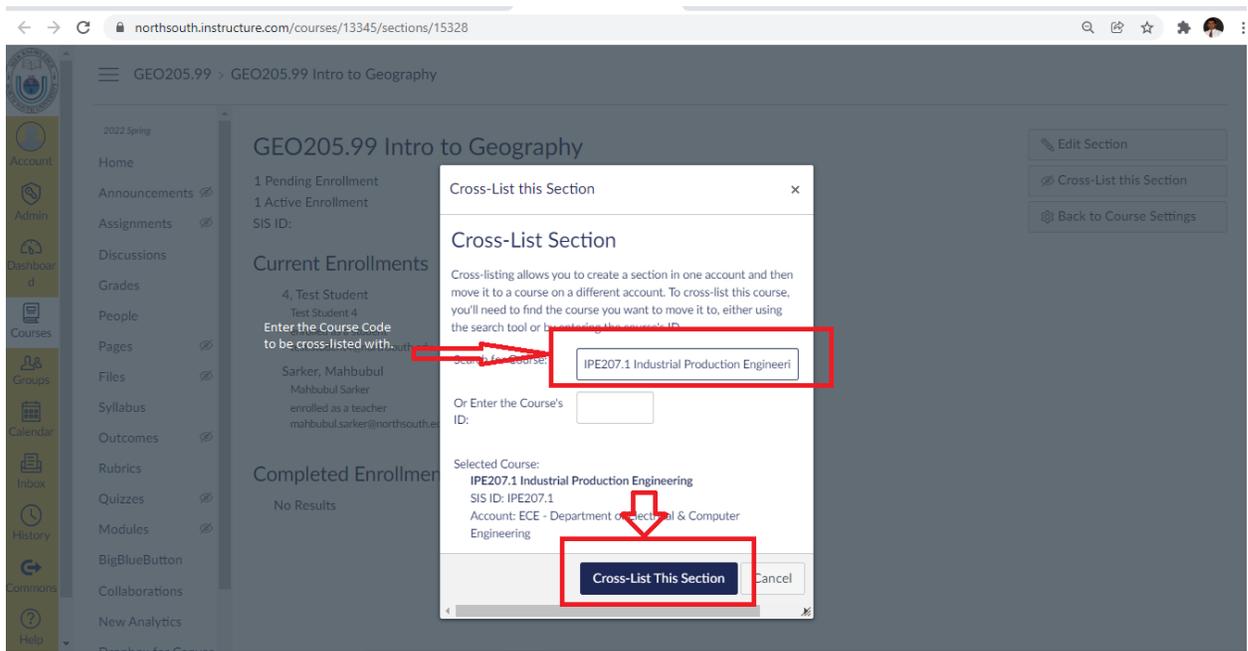
7. Click on “Sections” and then click on the link just below the “Course Sections” to edit sections.



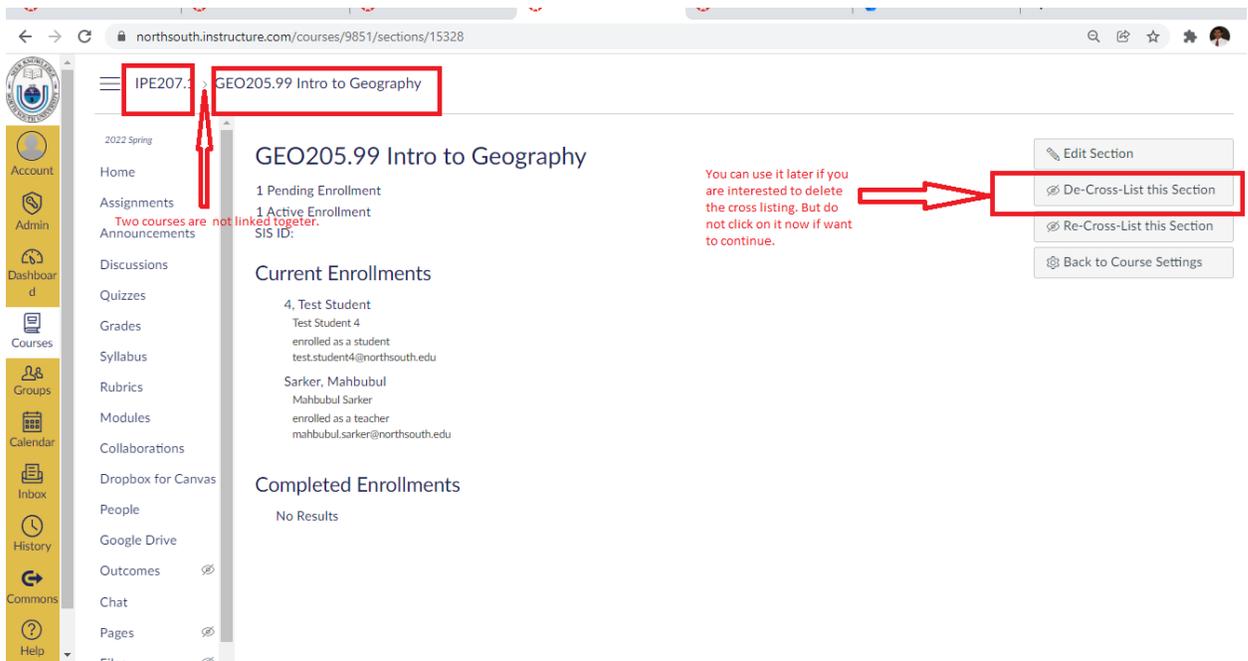
8. It will look like as follows and click on “Cross-list this section” link



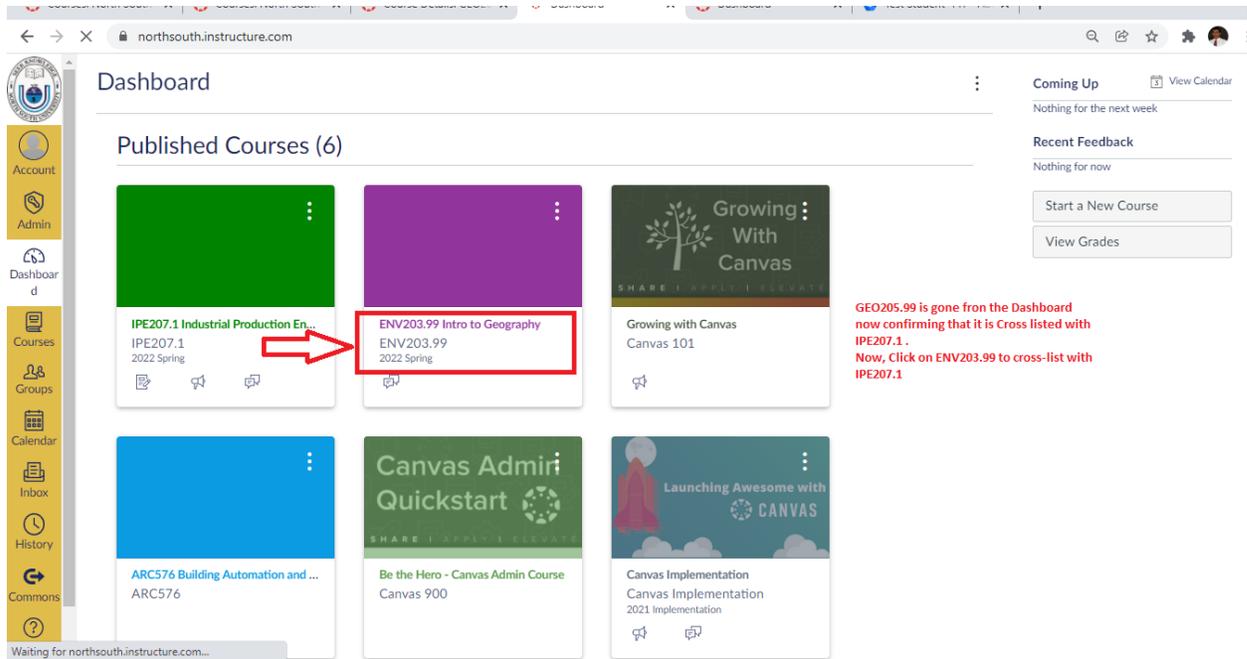
9. Enter the course code. In this case, IPE207.1 and then select the course prompted. Hit the button “Cross-List This Section” button



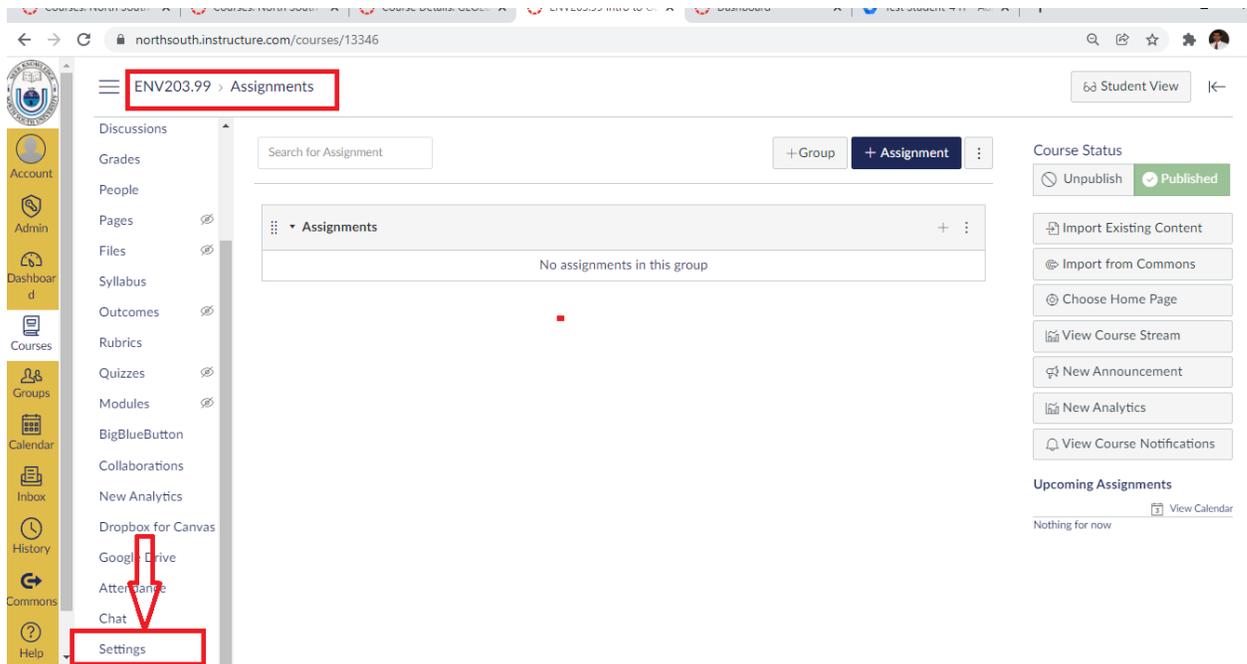
10. The screen will look like as follows. This is the confirmation of the course becoming cross listed now.



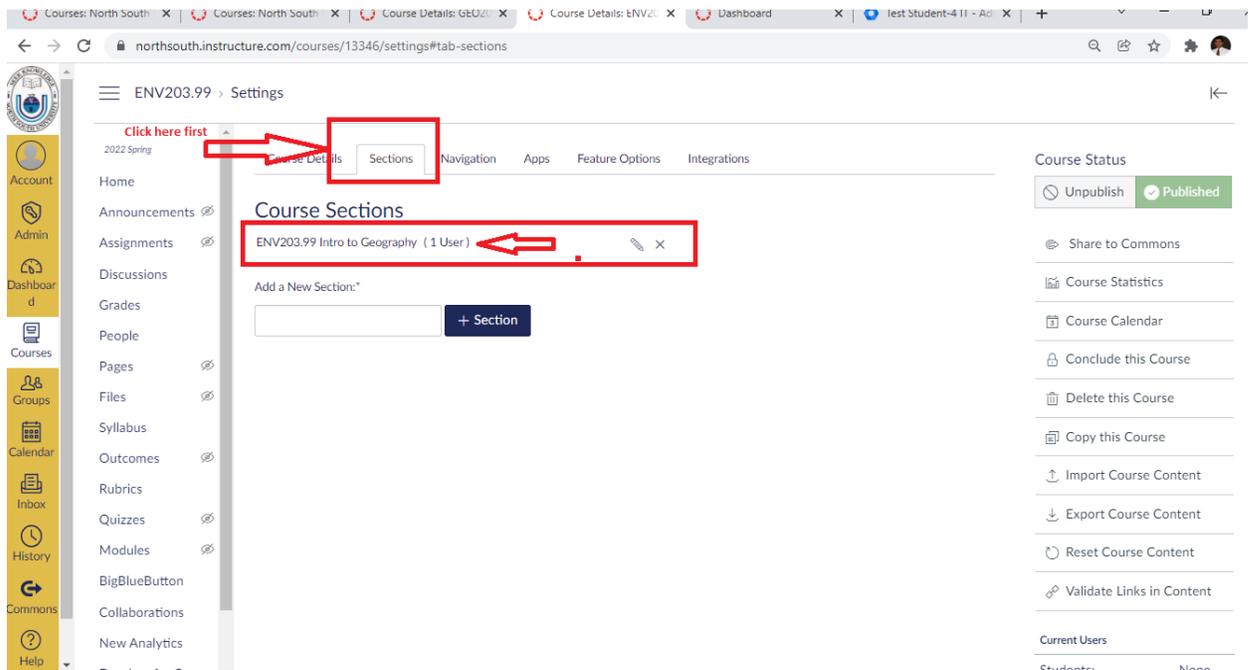
11. Now, "GEO205.99" is gone from the dashboard. That's all if you are cross-listing one course. To cross-list one more course, continue as follows: Click on ENV203.99 to make it Cross-listed with IPE207.1



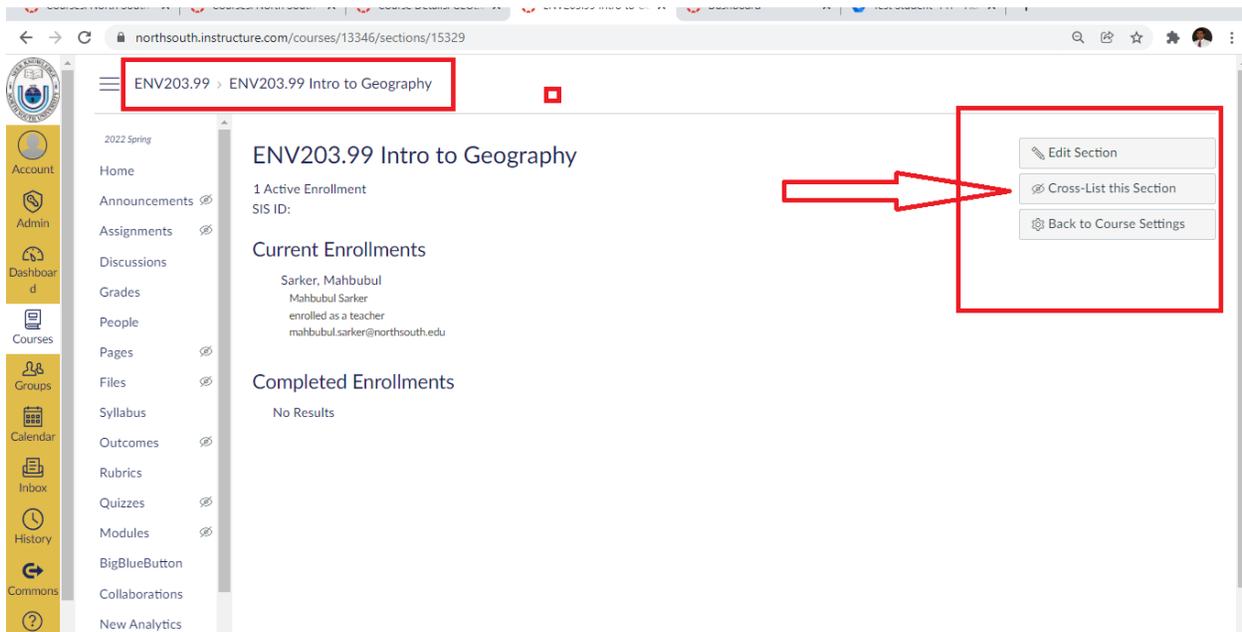
12. Click on "Settings"



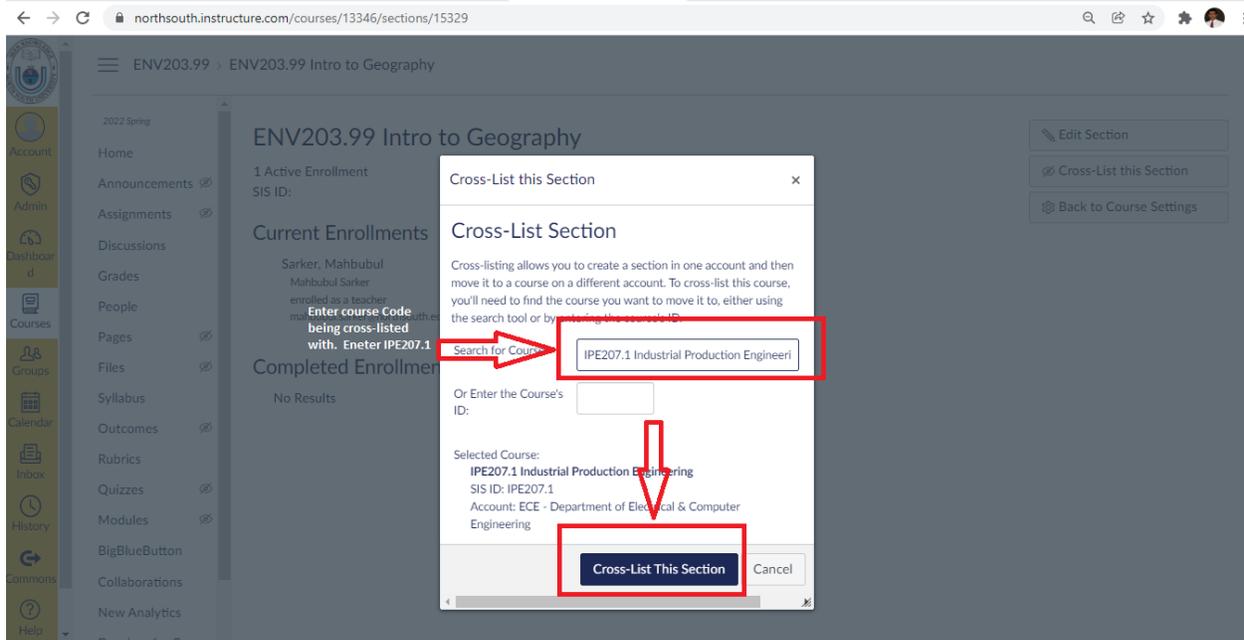
13. Click on “Sections” on the top middle and then in the link below “Course Sections”



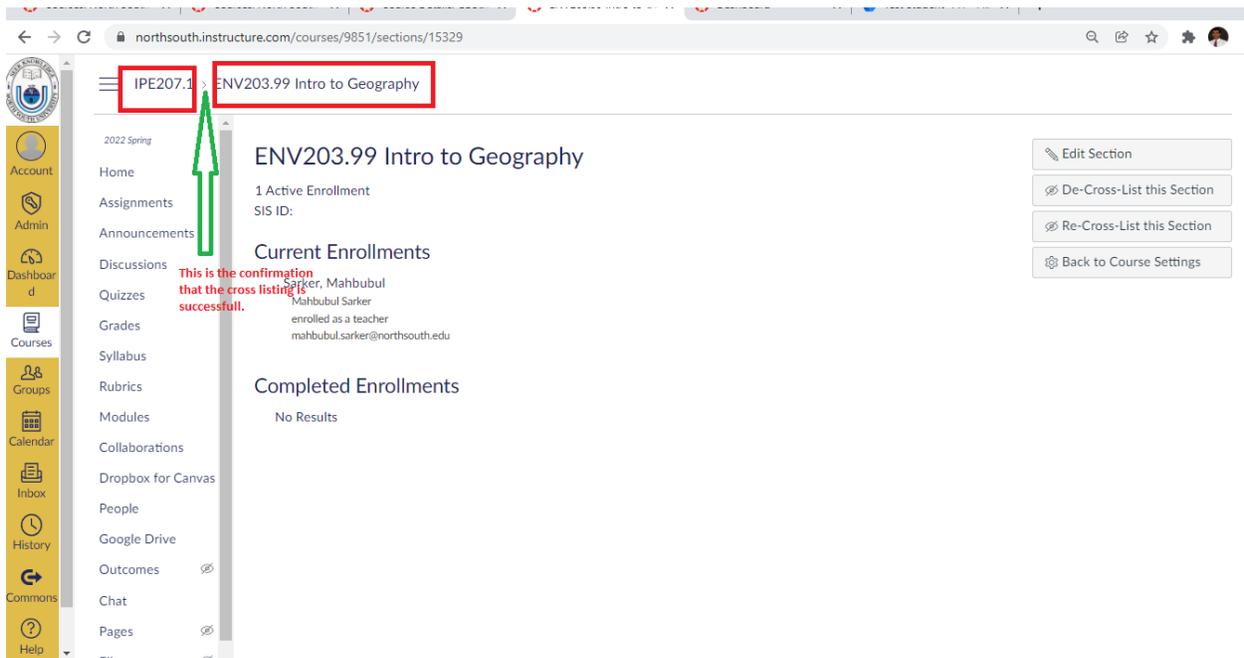
14. The page will look like as follows. Click on the “Cross-list this course” at the right.



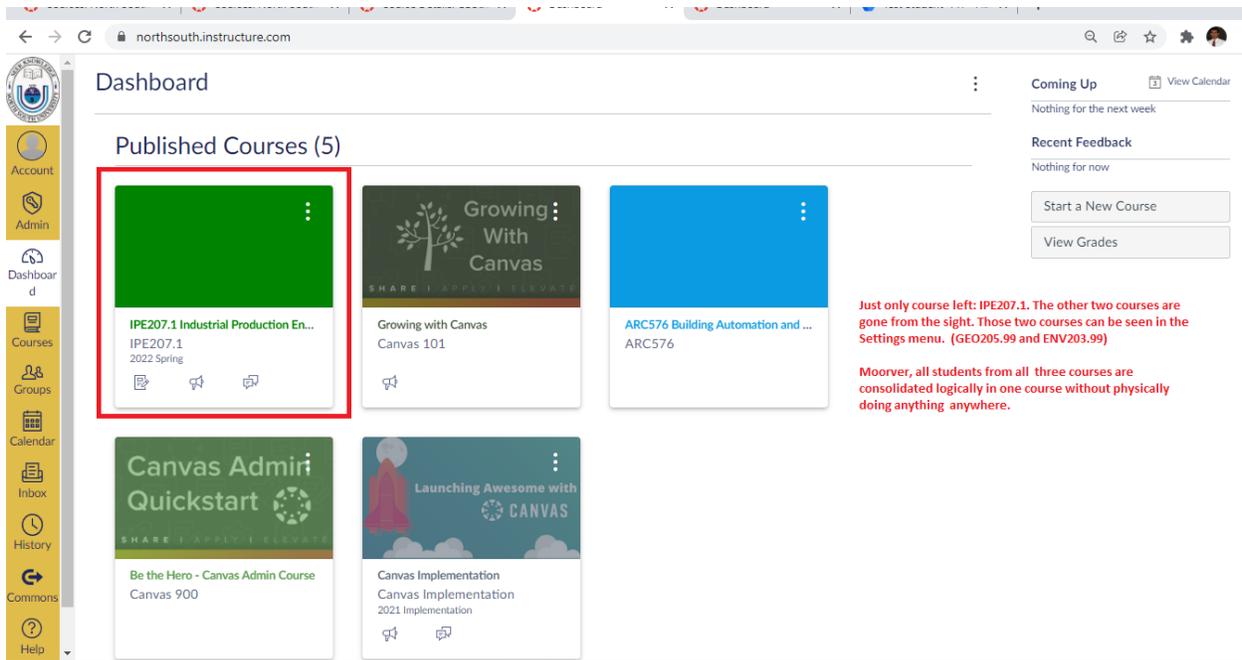
- 15. Enter course Code IPE207.1 and select the course being cross listed and then hit the Button bearing "Cross-list this Course".



- 16. The next page will look like this. This confirms the cross-listing.



17. Check the dashboard again. There should be only one Course (IPE207.1) left. The other two courses (GEO205.99 and ENV203.99) are gone/hidden from the dashboard.



Dashboard

Published Courses (5)

IPE207.1 Industrial Production En...
IPE207.1
2022 Spring

Growing with Canvas
Canvas 101

ARC576 Building Automation and ...
ARC576

Canvas Admin Quickstart
Be the Hero - Canvas Admin Course
Canvas 900

Launching Awesome with CANVAS
Canvas Implementation
Canvas Implementation
2021 Implementation

Coming Up [View Calendar](#)
Nothing for the next week

Recent Feedback
Nothing for now

Start a New Course

View Grades

Just only course left: IPE207.1. The other two courses are gone from the sight. Those two courses can be seen in the Settings menu. (GEO205.99 and ENV203.99)

Moorver, all students from all three courses are consolidated logically in one course without physically doing anything anywhere.

18. The students from all three courses are now consolidated logically. Faculty does not need to copy or import content to all three courses. Anything done in one course in this case IPE207.1, it will get reflected in the rest of the two courses (GEO205.99 and EVN203.99). Absolutely no duplication is needed anywhere.

19. That all.