Archive an existing class, create new one along with "Meet Link"

After logged into NSU email system, navigate to Google "Classroom"
This is an existing class and it needs to be archived so that a new classroom can be created for Summer 2020.
Click on "Archive" link and this class will be archived accordingly.
Create a new class from plus sign (+) click on "Create class" option.

Archived class can be Restored through "Archive Class" and "Restore" option in order to view class related all history.

No classes here!

All your classes have been archived.
You can view them in "Archived classes" in the Classroom menu.
Enter class name (along with semester), section, subject and room and click on "Create" option.
Google class (Act201 (Summer 2020)) is created as requested. Now, faculty needs to send this class code (kqk30nt) to the students through SMS using RDS so that student can join into this class (Act201 (Summer 2020)). Also please see the details of Classwork, People and Grades options.
In order to conduct online class faculty needs to click on "Generate Meet Link"
Click on "Save" link
Notice that meet link is created and each student will also see the same link in order to join online class as scheduled.