**Faculty Application for Funding for Journal Submission Fees**

NSU CTRG Policy, *Section III.4 Publications* states: “A faculty member may apply for reimbursement of journal submission fees up to the amount of US$2,000 (in BDT equivalent, current exchange rate) per calendar year if the paper is accepted and published in a journal that is SCOPUS-indexed or indexed in an equivalent approved index\*. [\*Equivalency is determined by consulting the NSU recruitment and promotion policy criteria or otherwise as recommended by the Director, Office of Research-NSU.] “

*Faculty who meet the above eligibility criteria and who wish to apply for such funding are to complete the following information and submit this application to the Office of Research-NSU.*

|  |  |
| --- | --- |
| Date of Application: |  |
|  |  |
| Applicant Faculty Name: |  |
|  |  |
| Applicant Faculty Rank: |  |
|  |  |
| School/Department: |  |
|  |  |
| CTRG Award Number (if applicable): |  |
|  |  |
| Grant Type (if applicable) | [ ]  Research Grant [ ]  NonCTRG  |
|  |  |
| CTRGC Grant Cycle (if applicable): | [ ]  2022-2023 [ ]  2021-2022 [ ]  2020-2021 |
|  |  |
| Author(s) and Title of Paper accepted for publication: |  |
|  |  |
| Journal Title: |  |
|  |  |
| Index in which the journal is listed: |  |
|  |  |
| Evidence of peer-review of paper (For Law journals attach editor report on acceptance): |  |
|  |  |
| Amount of publication funds requested: | BDT |
|  |  |
| Publication funds type | [ ]  Article submission fees |
| Publication platform (if applicable): |  |
|  |  |
|  | Applicant Faculty signature/date: |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| [ ]  Recommended[ ]  Not recommended |  | [ ]  Recommended[ ]  Not recommended |  | [ ]  Recommended[ ]  Not recommended |
|  |  |  |  |  |
| Department Chair signature/date |  | School Dean signature/date |  | Director, Office of Research signature/date: |

*[Application is to be forwarded from OR-NSU to Vice Chancellor/Chair, CTRGC, for final approval]*