

To
The Controller of Examinations
North South University
Bashundhara R/A, Dhaka-1229.

Subject: Authorization for collecting Main Certificate /Provisional Certificate /Official Transcript/Studentship Certificate/Migration Certificate/ Certificate on Medium of Instruction/Leave Certificate/ Certificate on date of Publication of Result / Program duration Certificate/ Unofficial Grade Report (Please cancel the words not applicable)

Dear Sir,

I, the undersigned, am hereby authorizing the following person to apply for and collect on my behalf the document(s) mentioned below (please write down the name(s) of the document(s):

- a. -----
- b. -----
- c. -----
- d. -----

Particulars of the authorized person:-

- 1. Name: -----
- 2. NID No.: -----
- 3. Full address: -----

- 4. Contact Number: -----
- 5. Relation with the student: -----

Signature of the Student with date

Name (in capital letter): -----

ID#: -----

Full Address (Present): -----

Phone/ Cell No: -----

E-mail Address: -----

<p><u>Remarks by Controller's</u> <u>Office</u></p>

N.B: This authority letter must contain the original signature of the student and NO scanned copy /photocopy /e-mailed copy shall be acceptable to NSU. This signature will be compared with that given on the Degree application/ Admission Form.