

Notice for gown collection

Congratulations to all the graduates on your upcoming milestone at the 25th Convocation of North South University. We are happy to share the schedule and guidelines for collecting your convocation gown and gifts & coupon.

Location and Time Schedule for Gown, Gifts and & Coupon Collection

Place: NSU Auditorium Lobby

Date: 22nd November to 30th November 2024 (including weekends)

Time: 10:00 am to 4: 30 pm (Including weekends)

Entry: Gate No. 8

Application procedure for convocation gown:

Graduates have to apply through RDS for the convocation gown and gift items, no payment is required.

RDS — Services > Academic Documents > Apply > Select Convocation Gown.

After completing the procedure, a Verification Code will be sent to your NSU email and RDS. To collect your gown and gift, you must either provide a printed copy of the email or share the Verification Code at the distribution booth.

Important notes.

To enter the campus and collect your gown and gifts, please bring your NSU ID.

- If the photo on your NSU ID is unclear, you must also bring your NID.
- If your NSU ID card is lost, you are required to file a General Diary (GD) at the relevant police station and show the original copy of the GD to the security guard and the distribution booth.
- Do not hand over your NSU ID card to the distribution booth, as it must be returned when collecting your main certificate.

Any person authorized by you in writing (with original signature), can collect your convocation gown and gifts on your behalf.

The prescribed authorization form (COE Form -9) is available in the following link <http://www.northsouth.edu/resources/nsuforms.html>. Authorized person must bring the photocopy of your NSU ID/ GD (if lost), a printed copy of the email with **Verification Code** or have to share the **Verification Code** and his/her (authorized person's) NID to collect your convocation gown and gifts.

