NOTICE

Convocation-2020: Last date of degree application by candidates completing degree in the Spring -2019

1. As per rules of North South University, a student having completed degree requirements in each semester, shall have to apply for graduation within the last date notified by the Controller of Examinations, for that semester, indicating his/her intention to join the next convocation (**23rd Convocation-2020**).

Therefore, students having completed all requirements of their respective degrees in or before the Spring-2019 semester and not yet applied, are advised to submit application for graduation through online (**RDS**) with in **13 June 2019**.

2. Please note that no application will be entertained after this deadline.

3. **Students whose 3rd digit from the last one of the ID number, is not "0" (zero) are advised to contact Registrar's office to make it "0" (zero) by updating their student file.** No application without such correction shall be proceed through RDS.

4. Students are requested to check their profile in **RDS** & update the following information (according to **SSC certificate/Passport**) before submitting their degree application through **RDS**.
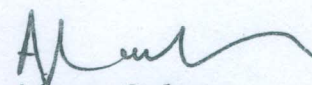
- Name
- Date of Birth
- Photo
- Parents Name (Father's name & Mother's name)

5. Those who have got **waiver** in MAT 112/MAT 116 and ENG 102 **are advised to contact Registrar's office to update the information in their transcript.**

6. Those who have **I/X** as result against any course, are requested to contact **Registrar's office/Respective department** for necessary correction and **update their transcript.**

7. **Only for respective Departments:** You are requested to kindly submit all applications for degree after proper checking through **SIMS** to the Controller's office within **20 June 2019**.

8. Circulated for information of, and necessary action by all concerned.

Afruza Sultana
Controller of Examinations
North South University