


## NOTICE

No. NSU/C of E/20 (Academic Year 2025) V-1/

Date: 21 May 2025

### **Date of degree application for students who have completed their degree requirements in or before Spring 2025."**

1. Students who have completed all requirements of their respective degrees **on or before Spring 2025** are requested to submit their degree applications (through RDS) **by 17th August 2025**.
2. Students whose **ID numbers have a '6' as the third digit from the right** (e.g., \*\*\* \*\*\*\* 6\*\*) are requested to contact the Registrar's Office to update their documents.
3. Students are requested to **check their profiles in RDS** and update their photo (if needed) as well as the following information:
  - Name
  - Date of Birth
  - Parents NameAccording to the SSC certificate/Passport
4. Students who received waivers in MAT 112/MAT 116 and ENG 102 are advised to contact the Registrar's Office to update this information in their transcripts.
5. Those who have **I/X** grades against any course, are requested to contact the **Registrar's Office/Respective Departments** for necessary correction.
6. **Only for or respective departments:** Kindly submit all degree applications, after proper checking through SIMS, to the Controller's Office by **24th August 2025**.
7. This notice is circulated for the information of, and necessary action by, all concerned.

  
Afruza Sultana  
Controller of Examinations  
North South University