

Graduate Program Document Verification and Admission for Spring 2026

Dear Student,

You are requested to come to the Registrar's Office (Admin building, Lift-3) to complete your graduate program admission requirement process any day from 30 December 2025 to 20 January 2026 (Only Sundays to Thursdays, and except government holidays).

Time: 9:30 am to 12:30 pm and 2:00 pm to 4:30 pm

Important Instructions :

- **Before coming to the Registrar's Office, you must first collect your Offer Letter from your respective department.**
- **You must strictly follow the admission date mentioned in your Acceptance/ Offer Letter to complete the admission process.**

You **MUST** bring the following documents in order to complete the document verification process as per NSU's requirements.

1. Original and photocopy of certificates and transcripts/marksheets

- a. SSC or O' Level
- b. HSC or A' Level
- c. Undergraduate Degree
 - For MBBS students, you need to bring separate marksheets for each year and MBBS certificate.

2. Copy of NID or passport of the student

3. Two passport-size photos of the student

4. For students (MBBS students) of the Master of Public Health — In addition to the above-mentioned documents, you need to bring the **original and photocopy of your Internship Certificate and BMDC Certificate.**

Please note that the original documents will be returned to you immediately after the verification is completed.

* If you have corrected any information in the academic documents, you must submit the revised copy, show the original ones, and bring all documents related to the application for corrections.